

# **PEDRAS LAWN BOWLS CLUB**

*Founded 2009*

Pedras da Rainha

Cabanas

8800-591 Tavira

Algarve

Portugal

## **RULES OF THE CLUB**

**With amendments accepted by the EGM of 25th March 2014**

GPS Coordinates: 37.1389° North 7.60176° West

[www.pedraslbc.com](http://www.pedraslbc.com)

## **Title**

The Club shall be known as the **Pedras Lawn Bowls Club**.

## **Purpose**

The purpose of the Club is to promote the playing of the game of lawn bowls, under the “Laws of the Sport of Bowls (including domestic regulations for ‘Bowls England’)” published by World Bowls, for the benefit and enjoyment of both club members and visitors. The Club actively encourages anyone who is interested in the game of lawn bowls to visit and participate in the game. Both newcomers and experienced players, of all ages, gender, race or nationality, are warmly welcomed. In addition, the Club organises a number of social activities throughout the year.

## **The Management**

The Management of Pedras da Rainha Touristic Complex (hereafter referred to as ‘The Management’) is the owner of the club green and clubhouse and is responsible for the management and upkeep of both. Membership and access to the green is at the sole discretion of the Management. Subscription and green fees shall be displayed on the notice board located in the entrance to the clubhouse.

## **The Members**

A member is any individual who holds either a current subscription or a current pay per play card. Any person whose membership has been suspended, for any reason, by the Management, shall not be eligible to be a committee member nor attend nor vote at Club meetings during the period of said suspension.

## **General Meetings**

All members are entitled to attend, and vote at, General Meetings. A General Meeting of members is the competent body to:

elect or discharge members of the Committee;

consider and vote on the annual accounts;

approve or alter the Rules of the Club;

approve the affiliation of the Club to appropriate federations.

The notice convening a General Meeting, whether Annual or Extraordinary, shall be sent by e-mail, to all members and displayed on the notice board in the clubhouse not less than fourteen days prior to the date of such meeting.

Each member of the Club shall have one vote. Any member unable to attend a General Meeting may authorise, in writing, another member to vote on their behalf. All proxy votes must be handed to the Secretary before the meeting commences.

Motions to a General Assembly shall normally be passed with a simple majority of members present including those voting by proxy. However, any motion that results in a change to the Club Rules shall only be passed with the favourable vote of 75% of members present including those voting by proxy.

## **Annual General Meeting**

The Annual General Meeting (AGM) of the Club shall be held as early as is convenient in each calendar year to elect Committee members, approve the club accounts and consider any other business.

Proposals for discussion at the AGM must be submitted to the Club Secretary in writing, by letter or e-mail, no later than fourteen days prior to the date of the AGM and must bear the name and membership number of both the proposer and seconder.

Any club member, having continuously held that membership for more than one year, may stand for election to the Committee. Nomination forms may be obtained from the Club Secretary to whom they must be returned, fully completed, not less than fourteen days prior to the date of the AGM.

The agenda, detailing all proposals and candidates for election to the Committee, shall be sent by e-mail to all members and displayed on the notice board in the clubhouse not less than seven days prior to the date of such meeting.

## **Extraordinary General Meeting**

An Extraordinary General Meeting (EGM) shall be held when either the Committee or at least 20% of the club members request, in writing, the Chairperson of the Committee to convene it, indicating what matters are to be put on the agenda. Such meeting must be held within 30 days of the request being made. No matter shall be discussed unless it is on the agenda.

## **The Committee**

The Committee is responsible for running the Club in a proper and prudent manner in accordance with the laws of the Republic of Portugal, these Rules and the instruction of members at a General Meeting.

The Committee shall consist of not less than five and not more than nine members plus the nominated Management representative. A club member may be elected to the Committee, by the club membership with a term to run until the second AGM following such election. A retiring Committee member may offer him/herself for re-election.

In addition to those members elected by the club membership, The Management shall nominate one person to become a Committee member.

The Committee may co-opt a club member to fill a vacancy. Such person shall have full voting rights and may serve until the next AGM/EGM when they may offer themselves for election.

## **Officers**

The Committee shall elect from among its members the following – A Chairperson, a Vice-Chairperson, a Club Captain, a Team Selection Secretary, a Club Secretary, a Club Treasurer and a Social Organiser.

## **Committee Meetings**

The Committee shall meet as necessary, but not less than once every two months.

A minimum of five Committee members shall constitute a quorum.

Each member of the Committee shall have one vote. However, the Chairperson shall only exercise his or her vote when the other ballots are equally divided.

## **Team Selection**

The Team Selection Secretary shall have overall responsibility for the selection of all teams representing Pedras LBC. Other members of the Committee may be called upon for assistance or to deputise when required. Further, the Team Selection Secretary, or the Committee, may choose to delegate the selection of any team to its captain

## **The Green**

The green shall only be used for the purpose of Lawn Bowls.

The green is available for play, throughout the year, at times decided by the Management. The Management reserve the right to close the green, from time to time, for maintenance and repair.

Members may book rinks for their own use, by prior arrangement with the Management, providing the green has not been allocated to the Club.

## **Complaints and Suggestions**

Any complaints or suggestions should be made in writing, by letter or by e-mail, and addressed to the Club Secretary who shall bring such matters to the attention of the Committee at the next available Committee meeting. The Secretary shall notify the member or members concerned of the Committee's decision by letter or by e-mail.